



**Document No. 2**  
**Bye-laws of**  
**IT Madhva Sangha - Hyderabad**

**1. Name**

The name of the society shall be “**IT Madhva Sangha - Hyderabad**”.

**2. Office**

The registered office of “**IT Madhva Sangha - Hyderabad**” shall be presently at **SRT-295, 1st Floor, Jawaharnagar, Chikadpally, Hyderabad – 500020, Andhra Pradesh-**

**3. Aims and Objectives**

- 1) To bring all the Madhvas in and around Hyderabad and Secunderabad, under a single platform.
- 2) To organize Satsanghas, Pravachanas, Paatas, Aaradhanas, Yastras, and Bhajans on a regular basis.
- 3) To better understand tatvavada, and to provide a medium to disseminate the Dvaita philosophy as propounded by Srimad Ananda Theetha and later Yathis & Acharyas.
- 4) To help the Madhva candidates by providing career counseling, tips on interviews, communication and leadership skills to subsequently help them in getting suitable openings within the industry.
- 5) To initiate charity work by helping deserving Madhvas and institutions on a regular basis.

**4. Activities**

For the fulfillment of the above aims and objectives, the society may independently or jointly with other individuals or organizations may take up the following activities:

- 1) Organize lectures, seminars, symposiums, orientation camps, personality development programs, round table meetings, etc.
- 2) Publish posters, pamphlets, handouts to promote the cause of the aims and objectives set forth.
- 3) To support, promote and sponsor thoughts, studies and research that may directly act towards building awareness of Dvaita philosophy and its related literature and ensuing heritage, practices and culture.
- 4) To organize, subscribe and undertake community service projects, community development programs, awareness campaigns and social service activities.
- 5) To undertake pilgrimage to places of religious importance to the Madhva community.



- 6) To undertake charity work.
- 7) To do such activities which are incidental and conducive to the attainment of the aims and objectives of the Society.

## 5. Membership

There shall be 4 categories of members:

### 1) Associate Member

a)

Any person can volunteer to become an Associate Member of the Society if he or she fulfils all the conditions mentioned below:

- 1) Subscribes to the dvaita school of thought, culture, practice and rituals.
- 2) Subscribes to the aims and objects of the Society.

b)

Associate membership to the Society will be conferred to members who are not residents of Hyderabad.

Prior approval of President, Vice-president, Secretary, Treasurer or any of the Directors is required for conferring an Associate membership to any person. Following the approval for Associate Membership, the member has to be subscribed to the Societies discussion group accessible at [http://groups.yahoo.com/group/IT\\_Madhva\\_Sangha](http://groups.yahoo.com/group/IT_Madhva_Sangha)

The membership list will be prepared from the discussion group alone.

### 2) Regular Member

a)

Any person can volunteer to become a member of the Society if he or she fulfils all the conditions mentioned below:

- 1) Subscribes to the dvaita school of thought, culture, practice and rituals.
- 2) Subscribes to the aims and objects of the Society.
- 3) Is a resident of Hyderabad or plans to stay in Hyderabad for more than 2 months at a stretch.
- 4) Pays the stipulated membership fees.
- 5) Has an email id and an online subscription to the Societies group [http://groups.yahoo.com/group/IT\\_Madhva\\_Sangha](http://groups.yahoo.com/group/IT_Madhva_Sangha)



b)

For members who do not have access to email, the Secretary will maintain a printed document, which has a list of all members with relevant contact details.

### 3) Senior Member

a)

Any regular member can be elevated to the position of a “Senior Member” of the Society if he or she meets all the prerequisites of a Regular Member and has completed a period of 2 years as a **Regular member** of the Society. The Executive Body may confer **Senior Membership** of the Society to any Regular Member in good standing when he or she has demonstrated enough will and commitment in working towards the aims and objects of the Society.

### 4) Honorary Member

a)

The Executive Body may confer Honorary Membership of the Society on any suitable or distinguished or eminent person who subscribes to the aims and objectives of the Society, with prior consent of such a person.

b)

Honorary membership will also be conferred on Senior Members on completion of 10 years of association with the Society.

## 5. Membership Fees

1) The Membership fees for Associate Members shall be as follows:

- |                           |   |                               |
|---------------------------|---|-------------------------------|
| 1) Monthly Membership Fee | - | Rs. 10 (Rupees Ten only)      |
| 2) Annual Membership Fee  | - | Rs. 100 (Rupees Hundred only) |

2) The Membership fees for Regular Members and Senior Members shall be as follows:

- |                             |   |   |
|-----------------------------|---|---|
| 1) Monthly Membership Fee   | - | Rs. 100/- (Rupees Hundred only)                   |
| 2) Annual Membership Fee    | - | Rs. 1000/- (Rupees Thousand Only)                 |
| 3) Bi Annual Membership Fee | - | Rs. 2000/- (Rupees One Thousand Six Hundred only) |



- 4) Lifetime Membership Fee - Rs.10000/- (Rupees Ten Thousand Only)
- 3) The Associate Member and Regular Member will pay the stipulated monthly fee for the current month or the Annual Membership Fee on joining the Society.
- 1) Upon joining, all members will be notified by an automated email on the bank details where the stipulated membership fee has to be deposited.
  - 2) The bank details and the transfer details shall be communicated to all the members by email by the Secretary on the first day of every month.
  - 3) The Secretary shall set an automated mail on the main discussion group, which will send this notification monthly.
- 4) There shall be no Membership fees for Honorary Members.
- 5) Forfeiture of Membership
- 1) All members (except honorary members) are expected to pay their stipulated monthly fee, failing this condition the Treasurer of the society can recommend to the executive committee to initiate suspension of the member from the Society.
  - 2) The Treasurer can recommend to the Executive Committee the list of members to be disqualified on the grounds of nonpayment of fees based on the following conditions only:
    - 1) The member has failed to transfer the stipulated membership fee to the treasurer continuously for six months at a stretch.
    - 2) The member pays intermittently, but the cumulative amount collected over a period of 12 months is less or equal to the stipulated fee for 2 months.
  - 3) The member will be allowed to continue his or her membership with the society if they express their genuine inability to pay the stipulated fees for economic reasons. Such a request has to be made to the Secretary of the Society, either by an email or a traditional handwritten letter.
  - 4) Forfeiture of Membership will also be initiated on the following conditions:
    1. If the member tenders his/her resignation.
    2. If his/her activities, in attitude and in appearance have been found by the Executive Committee, upon an inquiry to have been detrimental to the objectives of IT Madhva Sangha.



## 6. General Body

- 1) **Constitution and Members** – All Regular and senior members of the Society will constitute General Body of the Society.
- 2) **Notice** – A minimum of 30 days notice shall be given to the Regular and Senior members of the Society before the date of General Body Meeting.
- 3) **Meeting** – The general body meeting shall be held not less than once in a year. This shall be the annual general body meeting.
- 4) **Quorum** – 1/3<sup>rd</sup> of the sum of Regular Member and senior members will constitute the quorum for the General Body Meeting. If the quorum is not present when the General Body meeting is convened, the meeting shall stand postponed by half an hour. After half an hour who so ever are present at that time will form the quorum of the meeting.
- 5) **Final Authority** – Any appeal on the decision of the Executive Body may be referred to the general body. The decision of the General Body shall be final in all matters of the Society.

## 7. Rights, Privileges and Duties of Members

- 1) All Regular Members, Senior Members, Associate Members and Honorary Members of the Society shall be entitled to participate in the meetings, programs, functions and all activities of the Society.
- 2) Only the Regular Members and Senior Members are eligible to contest for the posts of office bearers or Executive Body members. Only the Regular Members and Senior Members shall have the right to vote in electing the office bearers and Executive body members.
- 3) Associate Members and Honorary members are not entitled for voting right in the General Body meetings of the Society.
- 4) All members of the Society may take part in the activities of the Society and strive towards the fulfillment of its aims and objects.

## 8. Executive Body

- 1) **Strength** – The strength of the Executive Body (Including Office Bearers and Executive body members) shall be a minimum of 7 and a maximum of 16.
- 2) **Term** – The term of office of an Executive Body member shall be two years.
- 3) **Notice** – Minimum of 7 days notice shall be required for every executive body meeting of the Society. But an urgent Executive Body meeting can be called within 24 hours notice.
- 4) **Quorum** – Quorum for every Executive Body meeting shall be 1/3<sup>rd</sup> of the total strength of the Executive Body (including office bearers and executive members). If the Quorum is not present at the convened time, the meeting stands postponed



- by half and hour and if any of the three office bearers are present, they and the executive body members present at the time shall constitute the quorum.
- 5) **Meeting** – There shall not be a gap of 60 days or more between any two Executive Body meetings and it may meet as frequently as necessary.
  - 6) **Extraordinary General Body Meeting (EAGM)** –EAGM of the members of the Society maybe called by the Executive Committee. Such Extraordinary General Meeting may also be called at the request made to the Executive Committee in writing by at least one fourth of the members of the Association. The meeting shall be called within one month from the date of receipt of their requisition in writing. For holding an Extraordinary General Body Meeting, 21 days clear notice shall be given to the members specifying the business to be transacted.
  - 7) **Casual Vacancies** – Any vacancy amongst the Executive body can be filled by a resolution passed by the Executive Body until next General Body meeting where the same has to be got ratified. The term of such a person in the Executive Body will also expire on the completion of the normal term of the rest of the Executive body.

#### **9. Election to the Executive Body**

- 1) All Regular Members and Senior Members of the Society are eligible to contest for the vote for the office bearers and Executive Body.
- 2) An Election officer appointed by the Executive Body shall hold elections.

#### **10. Functions and Powers of the Executive Body**

- 1) Executive Body shall be responsible for the management and administration of all affairs of the Society, and is also authorized to appoint office bearer/executive body member/member to look after or perform any particular activity.
- 2) Decisions of the Executive body can be taken by majority vote, which shall constitute 2/3<sup>rd</sup> of the Executive Committee Quorum.
- 3) Executive body shall prepare plans, projects and programs and execute the same with the assistance and co-operation of the members of the Society.
- 4) Executive body shall have the power to confer Regular Membership, Senior Membership, Associate Membership and Honorary Membership of the society on suitable, willing persons.
- 5) Executive Body shall have the power to nominate members to the “Board of Advisors”
- 6) Executive Body shall have the power to appoint/create committees, sub-committees for any particular purpose or purposes and nominate members to the same.
- 7) Executive Body shall have the power to appoint/nominate an election officer for the purpose of conducting elections to the next executive body.



- 8) Executive Body shall have the power to discard any member of his or her membership of the society on ground of his or her acting against the aims and objects or interests of the Society or for any sound reason. The reason for the suspension of the member under consideration shall be recorded on paper and kept in print with the secretary.
- 9) The annual returns of the Society shall be submitted to the Registrar of Societies signed by any three executive members along with Income and Expenditure statement, Balance sheet and the list of new executive committee for the ensuing year (if the 2-year term of the current executive committee has elapsed) passed in the Annual general body meeting within 14 days of the same.

#### **11. Composition of the Executive Body**

- |                    |     |             |
|--------------------|-----|-------------|
| 1) President       | ... | One         |
| 2) Vice President  | ... | One         |
| 3) Secretary       | ... | One         |
| 4) Treasurer       | ... | One         |
| 5) Joint Secretary | ... | Two         |
| 6) Directors       | ... | Up to Eight |

#### **12. Powers and Duties of Office Bearers**

##### **1) *President***

- 1) The President shall preside over all meetings of the Society and all General Body meetings and Executive Body meetings.
- 2) The President shall provide the leadership and quality intellectual inputs to steer the Society to meet its aims and objects.
- 3) The President shall have the power to allow inclusion of any subject/matter in agenda of the discussion in the course of proceedings of any meeting.
- 4) The President shall be one of the channels for communication between the Executive body and the General Body, Advisory board and public needing the information.
- 5) The President shall make constant efforts to seek avenues to see that the society grows in terms of members, finances and activities.
- 6) The President may not take additional responsibilities within the Executive committee.



**2) Vice President**

- 1) The Vice president of the society shall enjoy all the powers of the President in his/her absence when the same is delegated by the President or assigned by the Executive Body.
- 2) The Vice-President shall assist the President in discharging his responsibilities.
- 3) The Vice-President will have an additional responsibility of discharging duties as Director of Travel and Logistics.

**3) Secretary**

- 1) The Secretary shall be responsible for Organizing and convening the meetings of the Executive Body with the prior consent of the President.
- 2) The Secretary shall prepare the annual report of the activities of the society and disburse the same to the General Body.
- 3) The Secretary shall be one of the channels for communication between the Executive body and the General Body, Advisory board and public needing the information.
- 4) The Secretary shall prepare the Membership Register from time to time.
- 5) The Secretary shall ensure the maintenance of Minutes book and get the proceedings of the Executive body and General Body meetings.
- 6) The Secretary shall look after work of preparation and maintenance of all the records of the Society.
- 7) In case of any legal proceedings before a court by or against the Society, the Society shall be represented by the Secretary and one of the Joint Secretaries
- 8) The Common seal shall be in the safe-custody of the Secretary. The other records to be kept in the Society by the Secretary are:
  - Registration Certificate
  - Bye-laws
  - Minutes book
  - Membership Register with full address, Occupation, date of becoming member.
  - The audited income and expenditure statements for the year and the balance sheet counter signed by three members of the executive committee.
  - The records regarding the assets of the association
  - Account book
  - Receipt book
  - Record of the activities of the Society





**4) Treasurer**

- 1) The Treasurer shall take care of the management of all funds of the society.
- 2) Treasurer shall maintain the accounts of all monies, which is received and/or paid on behalf of the society.
- 3) Treasurer shall make disbursement in accordance with the directions of the Executive Body.
- 4) Treasurer shall maintain an online repository and send a monthly note to the general body on the current status of accounts by email.
- 5) Treasurer will report the financial health to the executive committee by email on a weekly basis.
- 6) The Treasurer shall be the custodian of all the funds of the Association and all connected books of accounts, receipts books, vouchers, passbooks etc.
- 7) He/she shall keep in imprested amount of Rs. 1,000/- to meet routine expenses. The balance amount shall be deposited in the branch of the Nationalised Bank.
- 8) The Treasurer may not take additional responsibilities within the Executive committee.

**5) Directors (maximum of 8)**

- 1) The Directors will take lead responsibilities in particular geographical areas where the society wants to conduct activities that the executive committee believes will help the society meet their objectives.
- 2) Directors will be responsible for their jurisdiction and in building a team of up to 8 members (Management Team [MT]) who will work along with the director in meeting the objectives of the organization.
- 3) The directors will be responsible for Spiritual Activities, Finance, Monetary Support Activities, Education/HR activities and Event Management/Logistics in their respective areas, which they can discharge individually or along with the MT whenever they are available.
- 4) The directors will have the power to designate responsibility and designation they deem fit to individual members of the Management Team under their jurisdiction.
- 5) The executive committee may also confer upon the Director, additional responsibilities to meet the aims and objectives of the society.

**6) Joint Secretary (Maximum of 2)**

- 1) The Joint Secretary shall enjoy all the powers and responsibilities of the Secretary during his/her absence when the Secretary delegates the same.



- 2) The Joint Secretary shall be one of the channels for communication between the Executive body and the General Body, Advisory board and public needing the information.
- 3) The Joint secretary shall be responsible for the Minutes of the entire set of meetings held under the aegis of the society.
- 4) Joint secretary shall work closely with the Directors and obtain a report from him or her on a monthly basis and then present a consolidated report to the executive committee. This consolidated report shall briefly summarize the activities conducted under the aegis of the society.
- 5) Joint secretary shall be responsible for all publications (in print and online) brought out by the Society.

### **13. Board of Advisors.**

1) *Constitution and Members* – There may be a board of Advisors with members nominated by the Executive Body or General Body.

2) *Function* – The Advisory Board will have the following functions:

- 1) Review the process and execution of activities by the Executive Committee. The Advisory committee will kept in loop with the Minutes of all Executive Body and regional level meetings.
- 2) The advisory committee will review the minutes and actions of the Executive Body and recommend additions/modifications/deletions it deems fit.
- 3) The Advisory Committee recommendations have to be ratified by the Executive Committee members before modifications to the planned actions. It will be the onus of the Executive Committee to thoroughly review the recommendations made by the Advisory committee.
- 4) The Treasurer shall provide the Advisory committee with the financial details in the Revenue/Expense format. The same shall be copied to the entire Executive Committee. Advisory Committee will revert back to the Executive committee on any specific issues.
- 5) There shall be 2 election officers from the Advisory Committee, who shall be part of the Nomination Committee, which will help formulate the new slate as and when mandated.

3) *Meetings* – There may not be a gap of 120 days or more between any two meetings of the Board of Advisors. A meeting of the Board of Advisors need not necessarily be a physical meeting at one place but it can be a web conference.

### **14. Resources**



- 1) All the income of the Society shall be utilized only for the promotion and fulfillment of the aims and objects of the Society. Sources of income of the Society may include the following:
  - 1) Membership fees, subscriptions and contributions from members
  - 2) Special contributions and donations from well-wishers
  - 3) Grants and contributions from government or governmental or non-governmental agencies or organizations.

### 15. Audit

The accounts of the Society shall be audited by a qualified Auditor (Chartered Accountant) every year. The financial year for the Society shall end on 31st March.

### 16. Management of Funds and Account Operations

Bank Account(s) of the Society shall be operated by Joint signatures of two office bearers. The two office bearers can be any two between the President, Treasurer and Secretary.

### 17. Amendments.

Any amendment in the memorandum or Bye-Laws can be carried out in accordance with the provisions of the A.P. Societies Registrations Act 2001.

### 18. Application of the Act

Wherever provisions are not expressly made in the Bye-laws, the principles laid down by the A.P. Societies Registration Act, 2001 shall be applicable.

### 19. Essential Certificate.

Certified that this is the correct copy of the Bye-Laws or rules and regulations of the Society.

Name of the office bearer and s/o or w/o	Age	Designation	Occupation	Residential Address	Signature
Mr. Aditya Rao s/o Mr. R Ramamurthy	29	President	Senior Software Engineer, Oracle India Pvt Ltd., Hyderabad	Flat No.203, Vamsi Millennium Apts, Yusufguda Checkpost, Hyderabad - 500045	
Mr. Kale Balkrishna s/o Mr. Srinivasa Kale	37	Vice-President	Managing Director, Jayatheerth Infotech Pvt Ltd, Hyderabad	SRT 295, 1st Floor, Jawahar Nagar, Beside Sablok Hospital, Chikkadpally, Hyderabad - 500020	



Name of the office bearer and s/o or w/o	Age	Designation	Occupation	Residential Address	Signature
Mr. Prahalad Keerni s/o Praneshachar Keerni	33	Secretary	Software Architect, Prithvi Solutions. , Hyderabad	#3-75, Narsimha Reddy Nagar, Malkajgiri, Secunderabad - 500047.	
Mr. Pavan Kumar K.V s/o Mr. K. Vanastha Kumar	30	Treasurer	Manager-Business Development, Bhriqus Software. Hyderabad	B-241, Raghavendra Colony, Kondapur, Hyderabad - 500032	
Mr. Shyam Tribhuvan Karnam s/o Mr. Karanam Shyam Raghavendra Rao	26	Joint Secretary	Senior Software Engineer, Accenture Services Pvt Ltd. Hyderabad	10-243/1, Vasanthpuri Colony, Malkajgiri, Sec'bad, 500047	
Mr. Sudheendra Srinivasan s/o Mr. Late L Srinivasan	25	Joint Secretary	Help Desk Analyst, C3i Support Services Pvt Ltd. Hyderabad	1010/7 Railway Quarters, Chilkaiguda, Secunderabad - 500025	
Mr. Madhusudan Kowlgi s/o Mr. Gururajachar Kowlgi	37	Director	Senior Software Engineer, Accenture Services Pvt Ltd Hyderabad	1-110/B-241/2, Near Krishna Mutt, Bhagyanagar, Opp RTO Office, Kondapur, Hyderabad - 500013	
Ms. Jayashri Joshi d/o Mr. Madhavachary Joshi	24	Director	Software Engineer, Virizon Data Services Pvt Ltd. Hyderabad	PLOT NO 1 AND 4,FLAT NO 233-B BLOCKS. SURYA SAROJ APTS, HUDA COMPLEX, Hyderabad - 500035.	
Mr. Prasanna Venkatesan s/o Mr. V Narasimhan	46	Director	Software Consultant, Accenture Services Pvt Ltd Hyderabad	12-13-160, Street No.2, Tarnaka, Secunderabad, - 500017	
Mr. Gururaj K s/o Late Shri Jayarama Rao	41	Director	General Manager - Business Development, Softpath Systems Pvt Ltd., Hyderabad	H.No. 5/2 R.T. (1-8-844), Prakasham Nagar Hyderabad 500016	



Name of the office bearer and s/o or w/o	Age	Designation	Occupation	Residential Address	Signature
Mr. Vikram Rayabhari s/o Mr. R S Madhavachar	32	Director	Software Entrepreneur, BeeHyv Software Solutions, Hyderabad	9-16, Venkateshwaranagar, Malkajgiri, Hyderabad 500047	
Mr. Er Vitthal Acharya Joshi s/o Mr. Late Sri Venkatacharya Joshi	44	Director	Consultant, NicheGlobal Consulting Pte Ltd	Parimala Kunj, # 3-4-260/3, Kachiguda Main Road, HYDERABAD 500027	
Mr. Raghavendra Rao Tadapatri s/o Mr. Kishan Rao Tadipatri	32	Director	Associate Architect, Alliance Consulting, Hyderabad	A-3, S R Plaza, Chitta Reddy Colony, Jayanagar, New Bowinpally, Secunderabad - 500 003	
Mr. Uday Kumar s/o Mr. M B Muralidhar Rao	26	Director	Software Engineer, Tata Consultancy Services, India Limited.	10-229/1, Vansthapuri Colony, Malkajgiri, Hyderabad - 500047	

Witnesses: -

Name and S/O	Age	Occupation	Address	Signature